

### From Policy E2011 - Withdrawal from Courses

- 5.4 No withdrawal is permitted any time during the semester once the final assessment or grade for a course has been determined
- 5.6 The only valid grounds for granting a late withdrawal are documentary evidence of circumstances beyond the student's control that prevented the student from meeting the deadline for withdrawal. (See policy for examples of invalid grounds.)

Policy E2011, Withdrawal from Courses, can be viewed on the Langara College website at [www.langara.bc.ca/about-langara/policies/](http://www.langara.bc.ca/about-langara/policies/)

### To be completed by the student:

Student's Name:	
Langara ID:	Date:
Phone No.:	E-mail:
Program:	

### I want to be withdrawn from the following course(s):

Course Name	Course Number	Instructor	Date of last class attended

### Circumstances of Request for a Late Withdrawal (use other side of form if necessary). Attach Documentary Evidence of Circumstances. (No appeal will be considered without attached documentary evidence).


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Student's Signature