

## Guide to Understanding Course Schedule

### ADMN 1021 - Bookkeeping - Level 1

A knowledge of accounting is highly useful in modern business. This course is for individuals who want a brief but comprehensive introduction to up-to-date and practical accounting principles and procedures. Note: Textbook will be available for purchase at the Langara Bookstore prior to the first class. All final exams conducted on campus, in person.

CRN	Duration	Starts	Time	Instructor	Cost	Location
50079		Jan 05, 2024	Online	Kurtis Formosa, Amanda Xue	\$300	Online
	and 1 eve We	Feb 21, 2024	1830-2130 Online			
50078	7 eve We	Jan 10, 2024	1830-2130	Henry Sum, Amanda Xue	\$300	Main Campus (Map)

**Blue box** – The unique CRN number denotes each individual course. In the example above, there are two separate course offerings of Bookkeeping 1.

**Red box** – A single course offering may have multiple rows outlining its schedule. The red box above shows a single course of online Bookkeeping 1 with two rows of schedule information.

**Orange box** – “1 eve We” means one evening on Wednesday. “7 eve We” means seven evenings on Wednesdays.

**Yellow box** – “Online” without a time range next to it means the course is [online Asynchronous](#), which means the course does not have scheduled class time, is mostly self-paced, but has set dates for quizzes, assignments, exams, etc. “1830-2130 Online” is the final exam for the online course. However, please disregard the “online” part as all final exams is held in-person on main campus, with the only exception for those students who reside outside of Metro Vancouver (and such students should refer to [Proctored Exam page](#) for more directions).

**Green box** – Indicates the delivery mode of the course. In-person course is noted by “Main campus”, and online course is noted by “Online”. Please note that there are two types of Online courses in the program – [Asynchronous](#) and [Synchronous](#).

**CRN 50079 is an Online Asynchronous Bookkeeping 1 course, with in-person final exam on February 21<sup>st</sup> from 18:30-21:30. CRN 50078 is an in-person Bookkeeping 1 course that will run for seven Wednesday evenings from 18:30-21:30 starting January 10<sup>th</sup>.**