



EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON
Tuesday, November 17, 2009

Membership:

| | | |
|---------------------------|--------------------------------|--------------------|
| Clair Affleck-Jacques (a) | Wendy Low (Vice-Chair) (a) | Brian Pendleton |
| Fraser Archibald | Ian McBain | David Ross (a) |
| Linda Arnold (a) | Joseph McIntosh | Emily Scarlett |
| Jacqueline Bradshaw | Yvonne Ohara | Roger Semmens |
| Laura Cullen (Chair) | Therese Paradis | Joyce Wong |
| Martin Gerson (a) | Kevin Paul (a) | Jianfei (Sally) Ye |
| Margaret Heldman | Ken Pawlak (acting Vice-Chair) | Te (Tina) Zhang |
| Gerda Krause | | |

Minutes: Susan Smith

1. CALL TO ORDER

The meeting was called to order at 1302 hours, upon declaration of a quorum.

L. Cullen noted a slight change in membership composition resulting from the President's appointment of M. Heldman as an administrative member. The persons appointed to the four educational administrator positions are K. Paul, M. Gerson, M. Heldman and L. Arnold, while T. Paradis assumes a non-voting role as a resource member of council.

2. APPROVAL OF AGENDA

The agenda was approved with the following amendments:

At the request of M. Gerson, Item 5. A) *Education Council Forms Flow and Reporting Process for Continuing Studies* is withdrawn for further revision.

In W. Low's absence, K. Pawlak will act as Vice-Chair.

Three pages of the draft minutes of the October 20, 2009 meeting were missing from the agenda package. The full set of draft minutes was distributed at the table (and by email prior to the meeting).

3. APPROVAL OF MINUTES

MOTION: That the minutes of the meeting held October 20, 2009 be approved, with the following amendments (italicized):

F) b) *CPSC 1150*.

6. B) "...A printable version, updated each semester, will be available on the web *beginning May 2010*."

**Moved by R. Semmens
CARRIED**

4. CURRICULUM

L. Cullen turned the chair over to K. Pawlak.

A) CRIMINAL JUSTICE

a. Discontinued Course

i. CJUS 1117 – Control Tactics

This course was originally included in the program to address a licensing requirement by the Province. The course

has now been substantially changed and is an optional requirement for licensing. The new version of the course would be prohibitively expensive for students and could potentially present a risk management issue for the College. Therefore, the department is no longer offering this course.

MOTION: That discontinuation of the course *CJUS 1117 – Control Tactics* be approved by Education Council.

Moved by L. Cullen/Seconded by G. Krause
CARRIED

b. Program Change
i. Criminal Justice

This revision reflects the deletion of CJUS 1117 from the list of required courses, and will reduce total program credits from 64 to 63. The transition plan allows students who entered the program prior to September 2009 and who have taken CJUS 1117 to continue to graduation with 64 credits. Students who entered the program prior to or in September 2009, and have not taken CJUS 1117, will graduate with 63 credits.

MOTION: That Education Council approve the deletion of *CJUS 1117* from the Criminal Justice Program curriculum.

Moved by L. Cullen/Seconded by M. Heldman
CARRIED

B) LANGARA SCHOOL OF MANAGEMENT

a. New Course Proposal
i. BCAP 4200 – e-Business Solutions

BCAP 4200 is designed to build on material covered in BCAP 3200, and will be included as an elective in the BBA program. This course will be particularly timely as more businesses compete in the electronic age and rely on technology to perform day-to-day business transactions. Systems covered include supply chain management, e-procurement, trading exchanges, auctions, customer relationship management, billing and payment, human resource management and business intelligence.

MOTION: That the new course *BCAP 4200 – e-Business Solutions* be approved by Education Council.

Moved by L. Cullen/Seconded by R. Semmens

An amendment was made in the Implementation Information section of the form submitted, to delete the request for classroom space, which is not needed as this course will be taught online.

J. Bradshaw requested that the Educational Technology department be included in the consultation process for developing proposals for online courses.

CARRIED

C) HUMAN KINETICS

a. Course Change
i. HKIN 1117 – Gymnastics
ii. HKIN 1118 – Dance

It had been necessary to take both courses together, as co-requisites. However as UBC has now relaxed its requirement in regard to combining certain 1.5 credit courses, it is no longer necessary to tie these courses together. This will allow for greater flexibility on offerings.

MOTION: That Education Council approve the removal of the corequisite in *HKIN 1117* and *HKIN 1118*.

Moved by L. Cullen /Seconded by M. Heldman
CARRIED

K. Pawlak returned the chair to L. Cullen.

D) JOURNALISM

a. Course Change

- i. JOUR 1168 - Photojournalism

This course was developed before digital technology was used. The proposed change will update the calendar description to reflect the topics now being taught in this course, which include various aspects of multimedia photojournalism.

MOTION: That the revised calendar description for *JOUR 1168* be approved by Education Council.

Moved by K. Pawlak/Seconded by G. Krause
CARRIED

E) ART HISTORY and RELIGIOUS STUDIES

a. Course Change

- i. AHIS 1119 – Art of Canada

This proposal involves changing the course title to *Oh Canada!: Art, Identity and Cultural Politics*, and revising the calendar description to increase appeal and better reflect the content of this course.

MOTION: That the proposed course changes for *AHIS 1119* be approved by Education Council.

Moved by K. Pawlak/Seconded by R. Semmens
CARRIED

- ii. AHIS 1112 – Visual Culture I

This proposal will change the calendar description to better clarify the subject matter and differentiate the course from AHIS 1212.

MOTION: That the proposed calendar description for *AHIS 1112* be approved by Education Council.

Moved by K. Pawlak/Seconded by R. Semmens
CARRIED

- iii. AHIS 1212 – Visual Culture II

This proposal will change the calendar description to better clarify the subject matter and differentiate the course from AHIS 1112.

MOTION: That the proposed calendar description for *AHIS 1212* be approved by Education Council.

Moved by K. Pawlak/Seconded by M. Heldman
CARRIED

F) CHEMISTRY

a. New Course Proposal

- i. CHEM 2216 – Organic Chemistry for the Biological Sciences

This course will provide an alternative to the existing second-year organic chemistry offering for students in the biological sciences, beginning in the 201020 semester.

MOTION: That the new course *CHEM 2216 – Organic Chemistry for the Biological Sciences* be approved by Education Council.

Moved by G. Krause/Seconded by M. Heldman
CARRIED

L. Cullen turned the chair over to K Pawlak.

G) APPLIED URBAN and RURAL PLANNING

a. New Course Proposal

- i. APPL 2350 – Applied Planning Practicum

L. Cullen presented this proposal on behalf of B. Pendleton. *APPL 2350* is designed as an optional course, in addition to existing program courses, which will provide students with experience in the field to help prepare them for work, starting in the 201030 semester. A workplace assignment will form the core of the course, and students must also complete a practicum assignment program plan, weekly assignment reports and a final practicum assignment report.

MOTION: That the new course *APPL 2350 – Applied Planning Practicum* be approved by Education Council.
Moved by L. Cullen/Seconded by G. Krause

An amendment will correct the proposal form as it appears on page 38 of the agenda package to specify “S” as the passing grade for this course.

CARRIED

b. New Program

- i. Applied Urban & Rural Planning: Concentration in Computer Applications and Graphics

This proposed concentration provides a greater level of skills training to accommodate students who do not have a degree and are not intending to transfer to university. Diploma is awarded upon completion of 60 program credits. Design Formation, Publishing and BBA program departments have been consulted.

MOTION: That the *Applied Urban & Rural Planning: Concentration in Computer Applications and Graphics* be approved by Education Council.

Moved by B. Pendleton/Seconded by L. Cullen
CARRIED

c. Program Change

- i. Applied Urban & Rural Planning and Areas of Concentration (Urban, Rural and Environmental Planning)

The revision will move program notes, currently found under “General Information” in the calendar, to the area for Curriculum information.

MOTION: That the above change in the *Applied Urban & Rural Planning program and Areas of Concentration (Urban, Rural and Environmental Planning)* be approved by Education Council.

Moved by B. Pendleton/Seconded by L. Cullen
CARRIED

K. Pawlak returned the chair to L. Cullen.

5. BUSINESS ARISING

- A) Education Council Forms Flow and Reporting Process for Continuing Studies

This item has been withdrawn for further revision.

- B) 2010 DDC/EdCo submission deadlines - revised

The schedule of meeting dates and submission deadlines has been revised to remove references to the printed calendar, which will no longer be produced by the College. Deadlines for the online calendar and registration guides will be tied to January, April and September Education Council meeting dates.

MOTION: That the revised 2010 DDC/EdCo Submission Deadlines be approved by Education Council.

Moved by R. Semmens/Seconded by B. Pendleton
CARRIED

6. OTHER BUSINESS

- A) EdCo process – opportunities for discussion & reflection on complex issues

J. Bradshaw indicated that as a new member of Education Council, she was concerned about whether there was enough time to review some of the complex issues that are presented, and would appreciate more opportunity to examine proposals before making decisions. During the ensuing discussion, it was noted that the Deans and Division Chairs (DDC) committee reviews all curriculum-related proposals prior to presentation at Education Council. One suggestion was that Edco members who do not sit on DDC be invited to attend DDC meetings as observers when curriculum is being discussed. Education Council members are welcome to contact their respective Division Chair outside of meetings for clarification of any matter discussed at DDC, however it was noted that the majority of members of council do not report to a Division Chair. While there was concern expressed by some that the value of the collective decision-making process of Education Council may be diminished through any partitioning into sub-committees, and that the existing DDC review process is seen as an efficient way of distilling proposals for presentation to Education Council, it was also noted that this review process is not all-inclusive. At other colleges, students and non-EdCo members are involved on curriculum review committees. It was suggested that informal discussion between meetings would allow sufficient opportunity for inquiry and consultation, and that this could be achieved through a dedicated email listserv. It was also suggested that a small working group review and update the existing EdCo bylaws (2003).

Action: L. Cullen will make arrangements to start an Education Council listserv.

This subject will be brought forward to a future meeting of Education Council for further discussion.

7. INFORMATION ITEMS

- A) Display + Design name change: Department of Design

Following the renaming of its program to “Design Formation”, the Display + Design Department is changing its name to *Department of Design*.

- B) EdCo orientation November 6, 2009

L. Cullen reported that an EdCo orientation has been developed with input from newly elected members, and that . A formal orientation session was held for the new student representatives, and that this process will be used for all future new members.

8. ADJOURNMENT

MOTION: That the meeting be adjourned.

Moved by Y. Ohara
CARRIED

The meeting was adjourned at 1419 hours.

The next meeting of Education Council will be held on Tuesday, December 8, 2009.