



## EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON  
Tuesday, October 20, 2009

**Membership:**

Clair Affleck-Jacques (a)	Wendy Low (Vice-Chair)	Brian Pendleton
Fraser Archibald	Ian McBain	David Ross
Linda Arnold	Joseph McIntosh (a)	Emily Scarlett
Jacqueline Bradshaw (a)	Yvonne Ohara	Roger Semmens
Laura Cullen (Chair)	Therese Paradis	Joyce Wong (a)
Margaret Heldman	Kevin Paul	Jianfei (Sally) Ye
Gerda Krause	Ken Pawlak	Te (Tina) Zhang (a)

**Guest:** Martin Gerson

**Minutes:** Susan Smith

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**1. CALL TO ORDER**

The meeting was called to order at 1300 hours, upon declaration of a quorum.

**2. WELCOME NEW MEMBERS**

L. Cullen announced the election of new student representatives C. Affleck-Jacques and J. McIntosh, and the re-election of T. Zhang.

**3. APPROVAL OF AGENDA**

The agenda was approved with amendments:

Pages **7** and **11** of the agenda package (BSN and NTP program changes) were revised, with replacement pages circulated by W. Low;

and the following item was added:

6. Information Items  
**B) Printed Calendar**

**4. APPROVAL OF MINUTES**

**MOTION:** That the minutes of the meeting held September 22, 2009 be approved.

**Moved by** G. Krause/Seconded by Y. Ohara  
**CARRIED**

**5. CURRICULUM**

**A) NURSING**

**a. Program Changes**

- i) Bachelor of Science in Nursing (BSN) Program
- ii) Nursing Transition (NTP) Program

In both programs, it is proposed that the minimum progression grade for all courses, including the support courses, be changed from 'C' to 'C+'. This was the original progression requirement prior to entering into a partnership with the Collaborative Nursing Program, and was lowered in order to be consistent with all partners of the CNP. The partnership has since dissolved. The Nursing Department wishes to resume the original higher standard to ensure that its program graduates have the quality of knowledge and skills to be competent, safe and ethical practitioners

when delivering patient care. A full transition plan is in place for current and waitlisted students.

**MOTION: That** the proposed changes in the *Bachelor of Science in Nursing (BSN) Program* and the *Nursing Transition (NTP) Program* be approved by Education Council.

**Moved by** W. Low/Seconded by R. Semmens

W. Low will provide R. Semmens with details of the consultation with the English Department.

**CARRIED**

## **B) APPLIED URBAN & RURAL PLANNING**

### **a. Program Changes**

#### i) AURP Principal Program

The proposed revision follows changes in Aboriginal Studies, which has discontinued ABST 1120, an elective course in the AURP Principal Program. The proposal will replace ABST 1120 with ABST 2120.

**MOTION: That** the proposed change in the *AURP Principal Program* be approved by Education Council.

**Moved by** B. Pendleton /Seconded by M. Heldman

**CARRIED**

#### ii) AURP Urban Planning Concentration

The proposal adds GEOG 2250 to the list of electives. It was noted that this is an evening program and most students in the program work during the day; allowing students to choose from a larger list of electives will increase flexibility.

**MOTION: That** the proposed change in the *AURP Urban Planning Concentration* be approved by Education Council.

**Moved by** B. Pendleton /Seconded by M. Heldman

**CARRIED**

#### iii) AURP Program and Concentrations

Following consultation with the English Department, it is proposed that ENGL 1129 be added as an alternative to ENGL 1140, to increase options for students in the program.

**MOTION: That** the proposed change in the *AURP Program and Concentrations* be approved by Education Council.

**Moved by** B. Pendleton /Seconded by R. Semmens

**CARRIED**

#### iv) AURP Principal and Urban, Rural and Environmental Planning Concentrations

The proposal will change ECON 1220 as an alternative to ECON 1110, and add GEOG 2230 as an alternative to HIST 2215 in the Principal Program and Urban Planning Concentration. In the Environmental Planning and Rural Planning concentrations, ECON 1220 is added as a more challenging alternative to ECON 1110.

**MOTION: That** the proposed changes in the *AURP Principal and Urban, Rural and Environmental Planning Concentrations* be approved by Education Council.

**Moved by** B. Pendleton /Seconded by G. Krause

**CARRIED**

### **b. Course Changes**

#### i) APPL 1130 – Introduction to Planning Methods

The department proposes making APPL 1110 a co-requisite to this course, in the Principal Program and all Areas of Concentration.

**MOTION: That** the proposed co-requisite change be approved by Education Council.

**Moved by** B. Pendleton /Seconded by W. Low

**CARRIED**

- ii) APPL 2305/2405 – Applied Planning Seminar

The department proposes that in the Principal Program and all Areas of Concentration, APPL 1105 be added as a prerequisite for APPL 2305, and APPL 1205 be added as a prerequisite for APPL 2405.

**MOTION: That** the proposed prerequisite changes be approved by Education Council.

**Moved by** B. Pendleton /Seconded by K. Pawlak

**CARRIED**

### C) PHOTO-IMAGING

#### a. Discontinued Courses

- i) PHOT 2430, PHOT 2458

The Photo-Imaging Department would like to formally delete these courses, as they have not been offered for some time.

**MOTION: That** the discontinuation of courses *PHOT 2430*, *PHOT 2458* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by L. Arnold

**CARRIED**

### D) DISPLAY+DESIGN

K. Pawlak introduced the proposed changes, noting that the program is being restructured so that there is less emphasis on retail design, and more focus on spatial formation and communication design, which will cover architecture, industrial design, interior design and graphic design. Effective 201010, the diploma program will change from Display+Design to *Design Formation*, and the subject code for program courses from Display+Design to *Design*. Total program credits will decrease from 69 to 66.

#### a. Course Changes

- i) DDSN 1151 – Graphic Communications Level 1
- ii) DDSN 1251(2151) – Graphic Communications Level 3: Typography
- iii) DDSN 1154 – 3D Form, Materials and Process
- iv) DDSN 1152 – 3D Design Level 1: Retail Visual Presentation
- v) DDSN 2152 – 3D Design Level 3: Exhibit/Tradeshow
- vi) DDSN 1153 – Interiors Level 1: Intro to Interior Design and Decorating
- vii) DDSN 2153 – Interior Design Level 3: Store Planning
- viii) DDSN 1255 – Adobe Creative Suite
- ix) DDSN 2154 – Design Career Research

All proposed revisions involve renaming courses so that titles are consistent with all courses in the program. With the reorganizing of the program, DDSN 1251 will now follow the first two terms of communication design and technology skills, and will be renumbered accordingly, as DDSN 2151.

**MOTION: That** the course changes described above be approved by Education Council.

**Moved by** K. Pawlak/Seconded by L. Arnold

**CARRIED**

#### b. Global Change

- i) Display+Design Program Name Change: Design Formation

This proposal is to ensure that all reference to “Display + Design” in the calendar be replaced by the new program name *Design Formation*, effective 201010.

It was noted that the change will also involve the subject code DDSN, which will remain in use for program courses, but will now represent “Design”.

**MOTION: That** this Global Change be approved by Education Council.

**Moved by** K. Pawlak/Seconded by B. Pendleton

**CARRIED**

**c. New Courses**

The following new courses were developed as part of the restructuring of the Design Formation program.

i) DDSN 1250 – Communication Design II

This course will continue building skills learned in Communications I, and students will explore in greater depth the conceptual and design process, personal style, and technical skills needed to work with various forms of design.

**MOTION: That** the new course *DDSN 1250 – Communication Design II* be approved by Education Council.  
**Moved by** K. Pawlak/Seconded by G.Krause  
**CARRIED**

ii) DDSN 2251 – Communication Design: Major Projects

In this final term course, Communication Design students will focus on major projects development. Critical assessment, analysis and fine tuning of design projects will assist the student in preparing for work in the industry, and assist in creation of their personal sales book.

**MOTION: That** the new course *DDSN 2251 – Communication Design: Major Projects* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by G. Krause  
**CARRIED**

iii) DDSN 1252 – 3D Design: Retail Visual Presentation II

This term two course builds on skills learned in the first 3D Design course. Students will acquire further knowledge of skills, techniques, and materials, as well as budgets, scheduling and costing related to proposal presentations.

**MOTION: That** the new course *DDSN 1252 – 3D Design: Retail Visual Presentation II* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by L. Arnold  
**CARRIED**

iv) DDSN 2252 – 3D Design: Exhibits & Events II

This term four course will utilize all 3D design skills learned, including site and content evaluation, concept development, time management, budget process, design strategies, issues of form and function, presentation, and critical review.

**MOTION: That** the new course *DDSN 2252 – 3D Design: Exhibits & Events II* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by E. Scarlett  
**CARRIED**

v) DDSN 1253 – Interior Spaces: Representation

This course introduces students to drafting techniques that will enable them to visually represent interior design concepts. Students will learn to read basic blueprints, draft objects and spaces to scale and in different views, convert dimensions from metric to imperial and vice versa, calculate floor areas, and produce dimension drawings to industry standards.

**MOTION: That** the new course *DDSN 1253 – Interior Spaces: Representation* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by W. Low  
**CARRIED**

vi) DDSN 2253 – Computers & Design

Students are introduced to computer-aided drafting using current software, and will learn to translate multi-view drawings into virtual (CAD) 3D models, to enable them to formally and professionally present their designs.

**MOTION: That** the new course *DDSN 2253 – Computers & Design* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by B. Pendleton  
**CARRIED**

vii) DDSN 2254 – Field Study Practicum

As one of the courses in the final term, the Field Study will give students the opportunity to explore the process of designing their own professional portfolios, and to secure practicum positions within the design industry.

**MOTION: That** the new course *DDSN 2254 – Field Study Practicum* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by Y. Ohara

Following discussion, the motion was amended to delete the word “Practicum” from the proposed course title.

**CARRIED**

**d. Program Revision**

i) Display + Design Program

As noted previously, changes will include renaming the diploma program *Design Formation*, and the overall restructuring of the curriculum with new and revised courses. Currently enrolled students will be allowed to complete the original program; those registered in the Fall term, level one, are being phased into the new structure.

**MOTION: That** the revised *Display + Design Program* be approved by Education Council.

**Moved by** K. Pawlak /Seconded by L. Arnold  
**CARRIED**

**E) HEALTH SCIENCES**

**a. Global Change**

i) Registration priority for HSCI programs

The proposal will change all Health Sciences programs to Limited Enrolment programs, effective 201010, in order to allow students priority in registering for the support courses they need before those courses fill. The program intake will be 40 and admission is on a first-come, first-served basis for those students. This process will be reviewed after one semester. Admission requirements are completion of HSCI 1130, or registration in HSCI 1130 at the time of application to the program.

**MOTION: That** the change in registration priority for HSCI programs be approved by Education Council.

**Moved by** G. Krause/Seconded by M. Heldman  
**CARRIED**

**b. New Course**

i) HSCI 1140 – Complementary and Alternative Medicine

This first year elective Health Sciences course will examine complementary and alternative medicine from a theory point of view as well as from an evidence-based approach. The course also encourages students to critically evaluate theory and evidence for conventional and alternative methods of health care.

**MOTION: That** the new course *HSCI 1140 – Complementary and Alternative Medicine* be approved by Education Council.

**Moved by** G. Krause/Seconded by I. McBain  
**CARRIED**

ii) HSCI 1180 – Drugs and Society

This is an introductory course on the subject of drug addictions and their social impact. Students will learn to classify licit and illicit drugs, to describe the determinants of substance abuse, and be able to discuss the relevance of drug use and addiction from a public health perspective, current systems of thought regarding drug use and addiction, and effective forms of intervention.

**MOTION: That** the new course *HSCI 1180 – Drugs and Society* be approved by Education Council.

**Moved by** G. Krause/Seconded by I. McBain  
**CARRIED**

iii) HSCI 2214 – Perspectives on Mental Health and Illness

This second-year course, as one of the core courses of the Health Sciences Degree program, effective 201030, will provide an interdisciplinary examination of mental health and mental illness from biological, psychological, cultural, and political perspectives.

**MOTION: That** the new course *HSCI 2214 – Perspectives on Mental Health and Illness* be approved by Education Council.

**Moved by** G. Krause/Seconded by I. McBain  
**CARRIED**

iv) HSCI 2216 – Ecological Determinants of Human Growth, Development, and Health

This second-year course, to be implemented 201010, will be one of the core courses required in the Health Sciences program, and will provide students with an understanding of how the human organism and species exists within an ecological, sociological, and environmental context. Topics will include the challenges of epidemics, natural catastrophes, industrialization, globalization, migration, poverty, war, and global warming, and how human populations respond and adapt to these challenges.

**MOTION: That** the new course *HSCI 2216 – Ecological Determinants of Human Growth, Development, and Health* be approved by Education Council.

**Moved by** G. Krause/Seconded by I. McBain  
**CARRIED**

**F) COMPUTING SCIENCE & INFORMATION SYSTEMS**

**b) Course Changes**

i) CPSC 1150 – Program Design

A proposed minor revision will change the wording of the course description to refer to the more currently used computer programming language *Java*, which is taught in the course. It was noted that students often choose courses based on the information in the calendar description.

**MOTION: That** the proposed change in the calendar description of *CPSC 1150 – Program Design* be approved by Education Council.

**Moved by** G. Krause /Seconded by M. Heldman  
**CARRIED**

ii) CSIS 1300 – Systems Analysis & Design

A minor revision in the calendar description will add the words “*agile methodologies*” to the calendar description.

**MOTION: That** the proposed change in the calendar description of *CSIS 1300 – Systems Analysis & Design* be approved by Education Council.

**Moved by** G. Krause/Seconded by W. Low

**6. INFORMATION ITEMS**

**A) Continuing Studies – EdCo forms and process**

This process was developed by L. Cullen, K. Muntean (Institutional Research) and G. Oropesa (Continuing Studies) as a way to streamline and ensure consistency in Continuing Studies' presentations to Education Council and the tracking of FTEs in the Continuing Studies programs. All forms have been vetted by Continuing Studies. A document outlining the criteria for student loan eligibility provided by the Financial Aid department is also included in this package.

**MOTION:** That the *Education Council Forms, Flow and Approval Process for Continuing Studies* be approved by Education Council.

**Moved by** K. Pawlak/Seconded by R. Semmens

After further discussion it was agreed by consensus that the motion be tabled to allow time to obtain signed verification of approval from Continuing Studies.

**B) Printed Calendar**

The printed calendar will be discontinued effective immediately. Research indicates that the printed calendar is seldom used by students. It was noted that while the printed calendar is virtually out of date by the time it is printed, the online version is updated regularly. Archived older versions will also be accessible for reference online. A printable version, updated each semester will be available on the web, beginning May 2010.

As a result, the 2010 Education Council meeting dates document, approved at the September 22, 2009 meeting, will need revision to remove the reference to the printed calendar deadline. The revised document will be brought back for review at the next meeting of Education Council.

**7. ADJOURNMENT**

**MOTION:** That the meeting be adjourned.

Moved by K. Pawlak  
**CARRIED**

The meeting was adjourned at 1419 hours.

***The next meeting of Education Council will be held on Tuesday, November 17, 2009.***