

EDUCATION COUNCIL
MINUTES OF THE MEETING HELD ON
Tuesday, January 15, 2008

Membership:

Antonella Alves
Fraser Archibald
Linda Arnold
Noel Currie
Laura Cullen (Chair)
Martin Gerson
Margaret Heldman (a)

Linda Holmes (a)
Jim Hooton (a)
Gerda Krause
Wendy Low
Peter Norwood
Kevin Paul
Ken Pawlak

Brian Pendleton (Vice-Chair)
Lisa Randell (a)
Roger Semmens
Joyce Wong

Student Representatives:

Arran Walshe (a)
Sherese Johnson (a)
Gabriel Ratte

Guests:

Wayne Declé
Greg Blue

Notes:

Susan Smith

1. CALL TO ORDER

The meeting was called to order at 1305 hours with declaration of a quorum.

2. APPROVAL OF AGENDA

The agenda was approved with the addition of

5. A) Policy No. B4003, College Calendar Publication

3. APPROVAL OF THE PREVIOUS MINUTES

MOTION:

That the minutes of the Education Council meeting held December 11, 2007 be approved as circulated.

Moved by M. Gerson/Seconded by K. Pawlak
CARRIED

4. CURRICULUM

L. Cullen turned the chair over to B. Pendleton.

A) RECREATION LEADERSHIP DIPLOMA

a) **Course Description Change**

i) RECR 1162

The proposed change involves removing the reference to BCRPA High Five Certification, which is part of the program, but not always associated with this particular course.

MOTION:

That the course description change for *RECR 1162* be approved by Education Council.

Moved by L. Cullen /Seconded by P. Norwood
CARRIED

ii) RECR 2487

The department recommends removing the reference to a specific number of hours per week, as the number of hours may change.

iii) RECR 2497

The proposed change clarifies eligibility for this course. Wording mirrors the description for RECR 2487.

MOTION:

That the course description changes for *RECR 2487* and *RECR 2497* be approved by Education Council.

Moved by L. Cullen /Seconded by K. Pawlak
CARRIED

b) Program Progression Requirements Change

i) Recreation Leadership Diploma

Currently there is no academic standing requirement listed in the College Calendar for this program, although the information has been in place informally for several years at the department level. The proposed change formalizes the information in the Calendar and on the College website: *Program students must complete all Recreation courses with a minimum of 'C-' (or an 'S' in courses graded 'S/U') to be eligible to register in RECR 2487 or 2497 in the final semester. If missing three credits in one non-Recreation course, a program student must contact the Department Chair, in writing, requesting to enroll in either RECR 2487 or RECR 2497. Students earning an 'F' or 'U' in any Recreation course will be unable to continue in the program. For a student with a 'D' in two Recreation courses, written approval may be granted by the Department Chair to permit the student to continue in the program.*

MOTION:

That the above progression requirements change for the *Recreation Leadership Diploma* program be approved by Education Council.

Moved by L. Cullen /Seconded K. Pawlak
CARRIED

B) LANGARA ENVIRONMENT INSTITUTE

a) New Course Proposal

i) INST 1105 – Langara Environment Institute Seminar

M. Gerson recalled the development of the new "Institute" format for course offerings, as approved by Education Council on October 16, 2007, in which a group of courses is offered with each course focusing on the same subject from the perspective of a different discipline. The first of these, *Langara Environment Institute*, will hold separate meeting hours for each course, as well as some common meeting hours required by all students enrolled in this Institute. *INST 1105 - Langara Environment Institute Seminar* was created as a co-requisite to the other courses, and will function as the common meeting place for the collaborative efforts of the Langara Environment Institute. The course will be graded 'S/U', with 0 credits.

MOTION:

That the new course *INST 1105 - Langara Environment Institute* be approved by Education Council.

Moved by M. Gerson /Seconded by L. Arnold

B. Pendleton proposed a friendly amendment to change the total number of instructional hours from 36, as presented in the agenda package, to 39. The amendment was accepted.

CARRIED

5. OTHER BUSINESS

A) Policy B4003: College Calendar Publication

K. Paul presented the revised policy, noting significant revisions of the policy include the confirmation that *"the online calendar is considered the current and applicable calendar of the College"*, and the appointment of Content Managers responsible for the accuracy of designated sections of the Calendar, including the approval of errata incorporated into the Calendar that arise after the Education Council deadline for submission of materials.

MOTION:

That the revised policy *B4003: College Calendar Publication*, be approved by Education Council as presented.

Moved by K. Paul /Seconded by W. Low

Discussion followed. It was noted that clarity is important, especially in terms of student access to the latest program information. While the release of the annual Calendar is set to coincide with publication of the Fall registration guide, many career programs are marketed well ahead of that time. There is a considerable gap between the November Calendar deadline for Education Council approval of new and revised programs, and the posting of the information in the online Calendar when released the following spring. K. Paul suggested it should be possible to update the information in the online Calendar through posting of addenda as soon as the changes

are approved by Education Council. The Registrar Office will work with Communication and Marketing to ensure timely updates to the online calendar. The policy was approved without amendment.

CARRIED

5. INFORMATION ITEMS

- C) CONTINUING STUDIES: Creative and Applied Arts
- b) Certificate Program Revision**
 - ii) Photography Certificate Program

The program revision adds *PHTG 1049 – Basic Digital Photography* as an alternative to PHTG 1002 – Basic Photography.

L. Cullen acknowledged the above item received by Education Council.

6. ADJOURNMENT

MOTION:

That, there being no other business, the meeting be adjourned

Moved by W. Low
CARRIED

The meeting was adjourned at 1353 hours.

The next meeting of Education Council will be held on Tuesday, February 12, 2008.