

**EDUCATION COUNCIL  
MINUTES OF THE MEETING HELD ON  
Tuesday, September 20, 2005 in Room B201**

**Membership:**

Antonella Alves  
Linda Arnold  
Lynn Carter  
Laura Cullen (Chair)  
Penny Gallagher  
Martin Gerson  
Marg Heldman (Vice Chair)

Linda Holmes (a)  
Jim Hooton (a)  
Terry Kornutiak  
Gerda Krause  
Wendy Low  
Peter Norwood  
Ken Pawlak

Brian Pendleton  
David Pepper (for Jim Hooton)  
Lisa Randell  
Roger Semmens  
Joyce Wong

Student Representatives:

Rita Bisla

Guests:

Katie Eliot / Beth McArthur  
(notes)

Copy of minutes sent to: Doug Soo, Shirley Kamerling-Roberts

**1. CALL TO ORDER**

The meeting was called to order at 1310 hours. Laura Cullen introduced Katie Eliot and Beth McArthur from the Division Chairs office.

**2. APPROVAL OF AGENDA**

**MOTION:**

That the agenda be adopted with the following amendment: Pages 225-311 to be omitted as they are an old version of the manual; revised manual was bound and attached.

**Moved by L Carter / Seconded by W Low  
CARRIED UNANIMOUSLY**

**3. APPROVAL OF THE PREVIOUS MINUTES AND BUSINESS ARISING**

**MOTION:**

That the minutes of the Education Council meeting held on June 21, 2005 be approved as circulated.

**Moved by L Carter/Seconded by G Krause  
CARRIED UNANIMOUSLY**

**4. BUSINESS ARISING**

**MOTION:**

That the Education Council meeting dates for 2006 be approved.

**Moved by R Semmens / Seconded by L Carter  
CARRIED UNANIMOUSLY**

## **5. CURRICULUM**

### **5a) COOP**

#### **Discontinued Course Request**

- i) **INTB 2690 – Post Diploma Internship**
- ii) **INTB 2691 – Post Diploma Internship II**

#### **MOTION:**

That these courses be discontinued as recommended.

**Moved** by L Cullen / Seconded by L Carter  
**CARRIED UNANIMOUSLY**

### **5b) CSIS**

#### **New Course Proposal**

- i) **Program Revision – Associate of Science (Area of concentration: Computer Science)**  
This would facilitate transfer of Langara College students to the University of Victoria and make it a smoother process.

#### **MOTION:**

That this program be revised as recommended.

**Moved** by M Heldman / Seconded by G Krause  
**CARRIED UNANIMOUSLY**

#### **Minor Course Revision**

- ii) CPSC 1090 – Manual 7 Computer-Aided Engineering Graphics
- iii) CPSC 1150 – Intro to Program Design
- iv) CPSC 1155 – Principles of S/W Development for Engineers
- v) CPSC 1160 – Program Design & Implementation
- vi) CPSC 1220 – Database Application Development
- vii) CPSC 1280 – Intro to Operating Systems & Scripting
- viii) CPSC 2150 – Data Structures
- ix) CPSC 2220 – Database Systems
- x) CPSC 2261 – Technologies of the World Wide Web
- xi) CPSC 2730 – Webs and Hypertext
- xii) CPSC 1300 – Systems Analysis and Design

These minor course name and description changes will make the content of these courses more relevant.

#### **MOTION:**

That these changes be made as recommended.

**Moved** by M Heldman / Seconded by G Krause  
**CARRIED UNANIMOUSLY**

**Change to Course Prerequisite**

- xii) CPSC 1050
- xiii) CPSC 1090
- xiv) CPSC 1150
- xv) CPSC 1155
- xvi) CPSC 1160
- xvii) CPSC 1181
- xviii) CPSC 1280
- xix) CPSC 2150
- xx) CPSC 2180
- xxi) CPSC 2190
- xxii) CPSC 2401

This is to ensure that these courses become part of the curriculum and address the broadening of the Math pre-requisites.

**MOTION:**

That these course changes be made as recommended.

**Moved** by M Heldman / Seconded by G Krause  
**CARRIED UNANIMOUSLY**

**Discontinued Courses Request**

- xxiii) CPSC 1850 – Visual Programing and Small Talk
- xxiv) CPSC 2740 – Developing Enterprise Applications
- xxv) CPSC 2850 – Enterprise Computing

These have not been offered in a number of years or may never have been offered.

**MOTION:**

That courses be discontinued as recommended.

**Moved** by M Heldman / Seconded by G Krause  
**CARRIED UNANIMOUSLY**

**5c) HISTORY**

**New Course Proposal**

- i) HIST 2225 – The Peoples of Quebec: A Social History to the Late 19<sup>th</sup> Century.  
This is a new course to be added to second year offerings and that will enhance Canadian and Aboriginal Studies. It was noted that this overlaps a Canadian Studies course due to similar content.

**MOTION:**

That that this be accepted as a new course.

**Moved** by B Pendleton / Seconded by P Norwood  
**CARRIED UNANIMOUSLY**

**5d) IDS**

**Program Revision**

- i) Classical Studies

Two new courses CLST 2230 and 2276 were proposed earlier this Spring. The Classical Studies department wanted to add three new courses toward the diploma in Classical Studies. History 1190 is the third course.

**MOTION:**

That that this program revision be accepted as recommended.

**Moved** by R Semmens / Seconded by L Carter  
**CARRIED UNANIMOUSLY**

**5e) NUTRITION & FOOD SERVICE MANAGEMENT**

**Program Revision**

- i) Nutrition & Food Service Mgmt Program (200610)
- ii) Nutrition & Food Service Mgmt Program (200630)

Laura Cullen turned the chair over to Marg Heldman.

Laura indicated there is an on-line Biology course acceptable to the Nutrition Management program.

**MOTION:**

That this be accepted for the program.

**Moved** by L Cullen / Seconded by W Low  
**CARRIED UNANIMOUSLY**

**Minor Course Revision**

- i) FSRV 1213
- ii) FSRV 1214
- iii) FSRV 1219 – Orientation to Food Service Operations
- iv) FSRV 2322
- v) FSRV 2422
- vi) FSRV 2423

Laura noted that these were text changes to calendar descriptions of these courses.

**MOTION:**

That these minor changes be approved for calendar description of the program.

**Moved** by L Cullen / Seconded by K Pawlak  
**CARRIED UNANIMOUSLY**

**Change to Course Prerequisite**

- i) FSRV 1212
- ii) FSRV 1214
- iii) FSRV 1219
- iv) FSRV 2324

These are the same changes as the above – minor word changes or tweaking to reflect the program and on-line delivery. This will facilitate student registration and inclusion to Arts and Sciences programs.

**MOTION:**

That these minor changes be approved for calendar description of the program.

**Moved** by L Cullen / Seconded by K Pawlak  
**CARRIED UNANIMOUSLY**

**5f) PACIFIC RIM**

**New Course Proposal**

i) PACR 1215 – Japanese Society and Culture

Brian noted this would increase transfer options for students to UBC especially, and will facilitate transfers to Sociology/Anthropology specialties and degrees. Roger clarified the materials fee and Brian noted it is required to cover field trips and special events.

**MOTION:**

That this new course be accepted.

**Moved** by B Pendleton / Seconded by W Low  
**CARRIED UNANIMOUSLY**

**6. BSN – FPP Program Proposal**

The Bachelor of Science in Nursing Full Program Proposal contains the list of courses which make up each of the ten terms of the BSN program. Langara College currently offers the first six terms of the BSN and the proposal contains the detailed course descriptions for the final four terms of seven through ten.

**MOTION:**

That Education Council approve in principle the Bachelor of Science in Nursing. Course descriptions in the full program proposal will appear in the Calendar.

**Moved** by W Low / Seconded by L Carter  
**CARRIED UNANIMOUSLY**

**7. Education Council Forms Resource Manual**

Laura Cullen handed the chair to Marg Heldman.

A committee worked for one year to streamline Education Council forms and processes, and ensure that these forms can be moved online. Laura summarized the work of the Forms Committee in streamlining Education Council processes. She noted that Pam Novak Cawley initiated this process. Penny Gallagher suggested acknowledging Pam Novak Cawley for all of her work. Laura Cullen also noted the assistance of Katie Eliot in word processing and formatting of forms in the manual. This process will be electronic and more accessible, and will favourably impact publication of the College calendar. The Department Chair will now be responsible for any changes coming forward; the Division Chairs will act in a gatekeeper role. Although a change may appear to be minor, this process will ensure the global impact of any proposed changes or revisions will be considered. The manual defines the role of DDC more clearly. It is planned to present the new forms at the October

26 Department Chair meeting. Minor revisions and testing are ongoing. Signatures are to be obtained in a set order, as indicated on the forms. Joyce noted that the Library should be notified early in this process, to help faculty with any materials that may be required.

**MOTION:** That the process for curriculum approval through to Education Council as outlined in the Resource Manual be approved in principle by Education Council, and that the President be asked to rescind VCC Policy 6.3.1.1: Langara – Proposal for a New Course, Program Revision or Major Revision of an Existing Course, which this process will replace.

**Moved by** L Cullen / **Seconded by** B Pendleton  
**CARRIED UNANIMOUSLY**

**8. For Information:**

Next meeting is Oct 18/05.

**9. Adjournment**

There being no other business, it was moved that the meeting be adjourned at 1347 hours.