

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON Tuesday, October 24, 2017 13:00 Room B141

Attendees:

Antonella Alves	Gurleen Kaur (a)	Roger Semmens
Jim Bowers (a)	Tarunpreet Kaur	Gurlal Singh (a)
Sarah Bowers (Vice-Chair)	Reini Klein	Ishpreet Singh (a)
Patricia Cia	Gerda Krause (Chair)	Jan Smith* (a)
Arnie Clark*	Tess MacMillan	Tomo Tanaka
Laura Cullen	Robin Macqueen	Lane Trotter* (a)
Margaret Heldman	Ajay Patel	Ryan Vernon
Ian Humphreys	Lyndon Salas	Lulin Zheng*

Regrets: J Bowers, I Singh

Minutes: Susan Smith

*non-voting
(a) absent

1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1:00 p.m. upon declaration of a quorum. New student representatives T Kaur and I Singh (absent) were welcomed, followed by introductions around the table.

2. MUSQUEAM LAND ACKNOWLEDGEMENT

G Krause delivered the following acknowledgement: **I would like to start by acknowledging our location on the unceded traditional territory of the Musqueam First Nation, who have given us the name snəweyət̓ leləm̓ (sa-nay-with lay-lum), house of teachings.**

3. APPROVAL OF AGENDA

IT WAS MOVED by L Cullen, seconded by R Klein that the agenda be approved.

MOTION CARRIED

4. APPROVAL OF MINUTES

IT WAS MOVED by T Tanaka, seconded by R Semmens, that the minutes of the meeting of September 19, 2017 be approved.

MOTION CARRIED

5. CURRICULUM

A) BIOLOGY

a) Program Change

i) Associate of Science Degree in Biology (Cooperative Education)

This revision corrects an error in the original proposal approved by EdCo in June 2017 in which EXPE 2300 (formerly BUSM 2300/COOP 2300) and COOP 2301 had been omitted from the proposal form. EXPE 2300 and COOP 2301 are requirements of the Co-operative Education curriculum.

IT WAS MOVED by M Heldman, seconded by L Cullen, that the proposal to add *EXPE 2300* and *COOP 2301* to the curriculum of the Associate of Science Degree in Biology (Cooperative Education) be approved by Education Council.

MOTION CARRIED

B) HISTORY/LATIN/POLITICAL SCIENCE

a) New Course

- i) HIST 1120 – War and Society

This course was originally offered by the department as a Special Topics course. The proposal would formalize the course as part of an ongoing expansion of History program offerings, and responds specifically to the demand for world history courses expressed by students in last year's program review. The course is expected to transfer to other institutions as unassigned first-year credit, within the flexible premajor for History.

IT WAS MOVED by L Cullen, seconded by S Bowers, that the new course *HIST 1120 – War and Society* be approved by Education Council.

MOTION CARRIED

C) FINANCIAL MANAGEMENT & BUSINESS COMPUTER

a) Course Changes

- i) FMGT 3263 – Audit and Assurance
ii) FMGT 4225 – Advanced Taxation

Current restrictions allow only students registered in the BBA to take these courses. The proposals would modify the restriction to also allow registration by students in the Advanced Certificate in Accounting program, which requires these courses for completion of the credential.

b) New Courses

- i) FMGT 4510 – Ethics in Accounting

This is a mandatory course for the Advanced Certificate in Accounting for students wishing to qualify for the CPA Advanced Certificate in Accounting and Finance. This course must be taken prior to or concurrent with any of the ACAF elective courses and the ACAF Business Applications course.

- ii) FMGT 4530 – Applied External Audit
iii) FMGT 4540 – Applied Personal and Corporate Taxation

These courses were created as electives for the Advanced Certificate in Accounting designed for students seeking or currently working in mid-level positions in related practice firms.

IT WAS MOVED by A Alves, seconded by R Semmens, that the package of course changes and new courses for the Certificate in Advanced Accounting be approved by Education Council.

MOTION CARRIED

D) NUTRITION & FOOD SERVICE MANAGEMENT

a) Program Change

- i) Diploma in Nutrition and Food Service Management
ii) Diploma in Nutrition and Food Service Management (BBA Transfer)

FoodSafe is a provincial food handler's safety certificate required as an admission requirement for these programs. Since 2013, FoodSafe certificate validity expires after 5 years. This proposal revises the admission information in the Nutrition diplomas to clarify that the requirement is "*Valid FoodSafe Level 1 (Basic) or equivalent completed in the last 5 years.*"

IT WAS MOVED by A Alves, seconded by L Cullen, that the revised admission requirement for FoodSafe certification in the *Diploma in Nutrition and Food Service Management* and *Diploma in Nutrition and Food Service Management (BBA Transfer)* be approved by Education Council.

MOTION CARRIED

6. CONTINUING STUDIES

a) New Program (for approval)

i) Fashion Photo Styling & Production Certificate

This certificate is a full-time one year program for training fashion stylists, producers and hair and make-up stylists for the commercial photographic, film and TV industry. This program meets eligibility criteria for student financial aid.

IT WAS MOVED by T Tanaka, seconded by R Klein that Education Council approve the *Fashion Photo Styling & Production Certificate Program* to be offered by Continuing Studies.

MOTION CARRIED

7. ADJOURNMENT

IT WAS MOVED by S Bowers that the meeting be adjourned.

The meeting was adjourned at 1:19 pm.