

<b>Title</b>	<b>Citizenship: Eligibility for Enrolment as a Domestic Student</b>
<b>Number</b>	<b>E2002</b>
<b>Category</b>	<b>Student Services</b>

## 1. PURPOSE

To define the categories under which a non-Canadian citizen (“international student”) may be considered as a domestic student for the purpose of enrolment at Langara College (“the College”).

## 2. DEFINITIONS

**Foreign representative** – an individual properly accredited by the Department of Foreign Affairs, Trade and Development (DFATD), or its successor, and in Canada to carry out official duties as a diplomatic agent, consular officer, representative or official of a country other than Canada, of the United Nations or any of its agencies or of any international organization of which Canada is a member.

**Dependent child of a foreign representative** – a person who has been designated by the Department of Foreign Affairs, Trade and Development (DFATD), or its successor, to be a Dependent Child of a Foreign Representative.

**Refugee** – a person who has been granted Refugee status by the Refugee Protection Division of the Immigration and Refugee Board of Canada, or the Refugee Appeal Division, or their successors.

**Protected person** – a person who has been granted Protected Person status by the Refugee Protection Division of the Immigration and Refugee Board of Canada or the Refugee Appeal Division, or their successors.

## 3. POLICY

3.1 Canadian citizens and permanent residents of Canada are eligible for enrolment as domestic students.

3.2 International students who meet one of the defined categories below will be treated as domestic students for the purpose of tuition fee assessment, scholarship and award funding:

- a) Foreign Representative
- b) Dependent Child of a Foreign Representative
- c) Refugee
- d) Protected Person
- e) International students specified in a formal agreement approved by the College.

**4. INQUIRIES**

For inquiries related to the policy, please contact Registrar and Enrolment Services.

**5. REGULATIONS/PROCEDURES**

Citizenship: Eligibility for Enrolment as a Domestic Student Procedures

<b>History/Revision</b>	
Origination Date	Replaced Policy 2.1.2.3 on March 31, 2005
Amendment Date	Approved October 18, 2016 Effective January 1, 2017
Next Review Date	January 1, 2020

**E2002 - CITIZENSHIP: ELIGIBILITY FOR ENROLMENT AS A DOMESTIC STUDENT****PROCEDURES**

1. International students eligible for enrolment as a domestic student must still apply, pay application fees, and meet all applicable admission requirements associated with international students.
2. A written request for enrolment as a domestic student, along with supporting documentation, must be submitted to Registrar and Enrolment Services.
3. Official documentation issued by the applicable Canadian government agency which confirms the student's status under one of the categories in Section 3.2 (a) – (d) must be provided. The documentation must confirm date of issuance and dates of validity.
4. Students applying under a formal agreement approved by the College must follow the application process and submit all documents specified by the agreement.
5. The required documentation must be received by Registrar and Enrolment Services prior to registration. Registration as a domestic student will only be possible once the request and required documentation is received and confirmed as acceptable.
6. If a student previously enrolled as an international student is now eligible for enrolment as a domestic student, the student must drop any courses registered for as an international student, and re-register as a domestic student after the status is updated.
7. Documentation must be valid until at least the first day of classes for the semester in question in order for the student to be considered a domestic student for that semester.
8. Student files will be reviewed each semester by Registrar and Enrolment Services. If documentation confirming eligibility as a domestic student has expired, the student will be required to submit new documentation. If no new documentation is provided by the registration deadline, the student will revert to international student status.